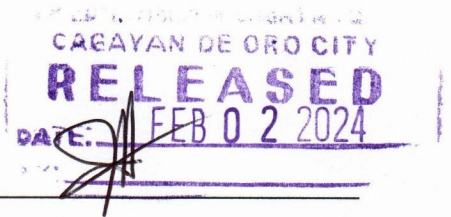




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

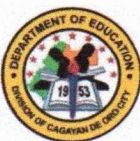
1 February 2024

DIVISION MEMORANDUM
No. 8/s. 2024

TO : NICHOL V. SALIDO
JEANE JOSON
NIKKI JO VALMORIA
ROD IZZANDER TASI
JUSTINE PATRICK SALINAS
RAFAEL SILAGAN
CARMELITA WABAN
KENNETH BETE
JUVY IMPORTANTE
HANNAH PATRICIA GEPULGANE - TABLON NHS
HYCINTH CLAIRE GAYRAMA- LUMBIA NHS

**PARTICIPATION IN THE WORKSHOP ON THE ENHANCEMENT OF THE REFERRAL
SYSTEM OPERATIONAL MECHANISMS FOR THE INFORMATION AND SERVICE
DELIVERY NETWORK FOR ADOLESCENT HEALTH AND DEVELOPMENT (ISDN-AHD)
OF CAGAYAN DE ORO CITY.**

1. As regards to the letter of invitation of the Youth Peer Education Network (Y-PEER) Pilipinas, Inc. – the largest network of youth led- and youth serving organizations and passionate youth volunteers working for the advancement of young people, in partnership with the Local Government of Cagayan de Oro- Misamis Oriental, Department of Health, Department of Education and UNICEF Philippines will be co-organizing the said workshop on February 5-8, 2024 (Monday-Thursday), the specific venue details will be shared upon finalization. Target venue will be located within Misamis Oriental.
2. The goal of this workshop aims to
 - a. Enhance and strengthen the existing referral system and operational mechanism within the ISDN-AHD.
 - b. Ensure efficient, comprehensive, and coordinated delivery of information, health and other development programs for adolescent and young people.

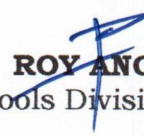


Address: Fr. William F. Masterson Avenue, Upper Balulang, Cagayan de Oro City
Telephone: (08822) – 8550048

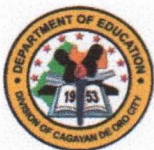


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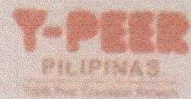
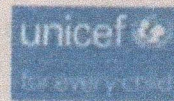
3. Furthermore the organizer ask the participants for their confirmation by accomplishing the following attached documents;
 - a. Confirmation Slip- please fill-up this form with your complete legal name
 - b. Participants Profile- personal information particularly on your SOGIESC, preferred name and dietary/food restrictions.
 - c. Consent Form for the participants- this form is also mandatory as part of the security protocol.
 - d. Individual Consent Form for Media/Photo- likewise, this form is mandatory as part of the security protocol of the network.
4. Hotel venue, accommodation and meals during workshop will be shouldered by Y-PEER Pilipinas while the transportation shall be covered by respective sending offices.
5. Given the limited slots , please note that absence or participants substitutions during the course of the activity will not be permitted.
6. Confirmation form accomplished kindly send to MX. GE L. YGAY with email gygay@ypeerph.org on or before February 1, 2024(Thursday) 3:00PM (PST)
7. Attached herewith is letter of invitation from MARC JASON D. QUEJADA, Program Manager of Youth Peer Education Network (Y-PEER) Pilipinas, Inc.
8. For compliance.


ROY ANGELO E. GAZO
Schools Division Superintendent

nic/OKD
2/1/24



Address: Fr. William F. Masterson Avenue, Upper Balulang, Cagayan de Oro City
Telephone: (08822) – 8550048



30 January 2024

DR. ROY ANGELO E. GAZO , PHD
Schools Division Superintendent
City Schools Division
Cagayan de Oro City, Misamis Oriental

Dear **Superintendent Gazo**:

Greetings of peace and solidarity!

The Youth Peer Education Network (Y-PEER) Pilipinas, Inc. – the largest network of youth-led and youth serving organizations and passionate youth volunteers working for the advancement of young people, in partnership with the Local Government of Cagayan de Oro-Misamis Oriental, Department of Health, Department of Education, and UNICEF Philippines will be co-organizing the **Workshop on the Enhancement of the Referral System and Operational Mechanisms for the Information and Service Delivery Network for Adolescent Health and Development (ISDN-AHD) of Cagayan de Oro City, Misamis Oriental on February 5 - 8, 2024 (Monday-Thursday)**, the specific venue details will be shared upon finalization. Target venue will be located within Misamis Oriental.

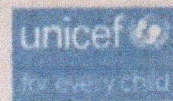
The goal of this workshop is to enhance and strengthen the existing referral system and operational mechanisms within the ISDN-AHD, to ensure efficient, comprehensive, and coordinated delivery of information, health, and other development programs for adolescent and young people.

In line with this, we would like to formally invite your good office to this workshop by sending the following DepEd personnel to attend the said workshop:

1. Nikki Jo Valmoria - Division Nurse | Schools Division Office, Cagayan De Oro
2. Jeane Joson - MH Program Coordinator | Schools Division Office, Cagayan De Oro
3. Nichol Salido - NDEP Coordinator | Schools Division Office, Cagayan De Oro
4. Rod Izzander Tasi - POPDEV Club | Gusa Regional Science High School
5. Justine Patrick Salinas - POPDEV Club | Angeles Sisters National HS
6. Rafael Silagan - ALS CSE Tablon National HS
7. Carmelita Waban - ALS Bayabas National HS
8. Kenneth Bete - ALS Carmen National HS

Furthermore, we would like to ask their confirmation by accomplishing the following attached documents:

1. **Confirmation Slip** - please fill-up this form with your complete legal name.
2. **Participants Profile** - please accomplish this form to guide the training team on your personal information particularly on your SOGIESC, preferred name, and dietary/food restrictions.
3. **Consent Form for the Participants** - this form is also mandatory as part of the security protocol. Please read it carefully to know the brief background of the said training. Kindly sign the form for your confirmation and if you have agreed on the terms written in the consent.



4. **Individual Consent Form for Media/Photo** - likewise, this form is mandatory as part of the security protocol of the network. Kindly fill-up this form if you allow Y-PEER Pilipinas and its partner organizations to take photos, record videos and document the training process. Kindly read it carefully and please do not hesitate to contact the Network Country Secretariat if you have any inquiries or concerns.

Hotel venue, accommodation, and meals during the workshop will be shouldered by Y-PEER Pilipinas while the transportation shall be covered by respective sending offices. We kindly ask to send the accomplished confirmation forms mentioned above to **MX. GE L. YGAY**, our Training and Advocacy Officer with email address - gygay@ypeerph.org on or before **February 1, 2024 (Thursday) | 03:00 PM (Philippine Standard Time)**. Given the limited availability of slots, we encourage the target participants to confirm their attendance at earliest convenience. Y-PEER Pilipinas highly values the commitment of confirmed participants and urges them to complete the workshop. Please note that absences or participant substitutions during the course of the activity will not be permitted.

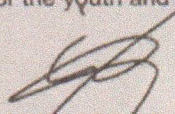
Should you have any inquiries and concerns, please do not hesitate to contact our Youth Program Coordinator, **STEPHEN CHRISTIAN QUILACIO** through (+63) 905.3464.087 and/or at scquilacio@ypeerph.org.

We believe that your support is vital as one of our champions on CSE and ARH. Its success will undoubtedly rely on the firm backing and sustained commitment from your organization.

On behalf of Y-PEER Pilipinas, together with the Department of Education, Department of Health, and UNICEF Philippines, we are looking forward to your positive response to our invitation and request.

Thank you so much and more power!

For the youth and nation,


MARC JASON D. QUEJADA

Program Manager

Youth Peer Education Network (Y-PEER) Pilipinas, Inc.

